

# **Plum Borough School District**

## **Finance Committee Meeting Agenda for November 15, 2011**

**(Finance Meeting #5 / 2011-12)**

**Plum Borough School District  
Finance Committee Meeting Agenda  
November 2011**

**DATE:** Tuesday, November 15, 2011

**TIME:** 6:00 PM

**LOCATION:** High School Cafeteria Conference Room

**COMMITTEE MEMBERS:** Mr. Drake, Chairperson; Mr. Matthews and Mr. Russo, Committee Members

**ADMINISTRATIVE REPRESENTATIVES:** Mr. Marraccini, Dr. Naccarati, and Dr. Glasspool

**INVITED GUESTS:** Kelly Education Services Representatives

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**I. Call Meeting to Order.**

**II. Citizens Comments:**

- A. On agenda items.
- B. On non-agenda items.

**III. Presentation:** Kelly Education Services representatives will address vacancy fill rates.

**IV. Agenda Action Item Discussions:**

1. Approve Treasurers' Report for the month of November 2011. Report was sent to Board Members electronically prior to the meeting for their review.
2. Budget Transfers for the Month of October 2011. **See Attachment #1** (Available Monday)
3. Approve Earned Income Tax Collector Financial Report for the fiscal year ended December 31, 2010 as presented. **See Attachment #2**
4. Approve the Allegheny County Health Insurance Consortium Financial Report for the Fiscal Years Ended June 30, 2011 and 2010, as presented. **See Attachment #3**
5. Recommend approval of Resolution Authorizing the Plum Borough School District participation in Joint Purchasing Agreement with the Allegheny Intermediate Unit #3 for 2012, as presented.  
**See Attachment #4**
6. Recommend ratification of agreement with Pittsburgh Mailing for the 2011 Act 1 Homestead/Farmstead mandatory mailings in cooperation with the AIU, as presented. **See Attachment #5**

7. Recommend changes to Student Activity Accounts as follows: See Attachment #6
  - A. Approve dissolving Plum Senior High Cuisine Club, Account #8386 and transfer balance of \$957.58 to Plum Senior High SADD Club, Account #8494, effective immediately.
  - B. Approve new Oblock Junior High Wood Chuckers Activity Club.
  - C. Approve dissolving Plum Senior High Earth / Space Club, Account #10087 due to inactivity and to transfer balance of \$5.62 to High School Student Government account effective immediately.
  - D. Approve Mr. Michael Brewer, Director of Administrative Services, as replacement for Mr. Ed Hela as Student Activity Account Treasurer, due to Mr. Hela's retirement, effective January 2, 2012. This is a bonded position.
8. Recommend approval of a revised agreement with EQT Energy, LLC to supply natural gas. Agreement is modified to add the New Pivik Elementary School, location #436997 only, as presented. **See Attachment #7**

**V. Informational Discussion Items:**

1. Real Estate Tax Collector's Report for the month of October 2011 Update. Mr. Schlegel's report for the month of October 2011 is presented for review and discussion. **See Attachment #8**
2. Earned Income Tax Collector's Report for the month of October 2011 Update. Mrs. Pedrosky's report for EIT & LST collections for the month of October 2011 is presented for review and discussion. **See Attachment #9**
3. Monthly Revenues and Expenditures Comparison Graphs for the month of October 2011. **See Attachment #10**
4. Discuss Local Service Tax (LST) Tax Collector Resolution. Discuss collections of Act 7 Local Services Tax (LST), effective 1/1/12. Taxes are currently collected by Mrs. Pedrosky, Earned Income Tax Collector. **See Attachment # 11**
5. 2012-13 General Fund (Fund 10) Budget Process Timeline discussion. **See Attachment #12**
6. Math teacher replacements at HS due to retirements – second semester. Dr. Glasspool will update Committee on replacement of retiring math teachers.
7. New Pivik Furniture, Fixtures & Equipment Discussion – Construction Project Budget.
8. Finance Policies #601 and #619 review. **See Attachment #13**
9. Sale of former Administration Building/Realtor. Mr. Marraccini will update Board on this issue.

**VI. New Business.**

**VII. Next scheduled Finance Committee Meeting:** December 13, 2011

**VIII. Motion to adjourn.**